Brookside Primary School skills progression in writing

Note: In the Punctuation & Terminology columns any terms in bold are a statutory requirement of the National Curriculum in England

Reception

Text Structure	Sentence Construction	Word Structure / Language	Punctuation*	Terminology*
Introduce:	Introduce:	Introduce:	Introduce:	Introduce:
Planning Tool –Story map /story	Simple sentences	Determiners	Finger spaces	Finger spaces
mountain		the		
	Simple Connectives:	а	Full stops	Letter
Whole class retelling of story	and	my		
	who	your	Capital letters	Word
Understanding of beginning/ middle	until	an		
/ end	but	this		Sentence
		that		
Retell simple 5-part story:	Say a sentence, write and	his		Full stops
Once upon a time	read it back to check it	her		
First / Then / Next	makes sense.	their		Capital letter
But		some		
So	Compound sentences using	all		Simile – 'like'
Finally,happily ever after	connectives (coordinating	Prepositions:		
	conjunctions)	up		
Non-fiction:	and / but	down		
Factual writing closely linked to a	-'ly' openers	in		
story	Luckily / Unfortunately,	into		
Simple factual sentences based		out		
around a theme	'Run' - Repetition for rhythm:	to		
Names	e.g.	onto		
Labels	He walked and he walked	Adjectives e.g. old, little, big,		
Captions	Repetition in description e.g.	small, quiet		
Lists	a lean cat, a mean cat	Adverbs e.g. luckily,		
Diagrams		unfortunately, fortunately		
Message		Similes – using 'like'		

Text Structure	Sentence Construction	Word Structure/Language	Punctuation	Terminology
Consolidate Reception list	Consolidate Reception list	Consolidate Reception list	Consolidate	Consolidate:
	(See Connectives and Sentence		Reception list	
Introduce:	Signposts doc.)	Introduce:		Finger spaces
	Introduce:	Prepositions:	Introduce:	
Fiction:	Types of sentences:	inside	Capital Letters:	Letter
	Statements	outside	Capital letter for	
Planning Tools: Story map / story	Questions	towards	names	Word
mountain	Exclamations	across		
(Refer to Story-Type grids)		under	Capital letter for the	Sentence
	Simple Connectives:		personal pronoun I	
Plan opening around character(s),	and	Determiners:		Full stops
setting, time of day and type of	or	the a my your an this	Full stops	
weather	but	that his her their some		Capital letter
	so	all lots of many more	Question marks	
Understanding - beginning /middle	because	those these		Simile – 'like'
/end to a story	so that		Exclamation marks	
Understanding - 5 parts to a story:	then	Adjectives to describe		
	that	e.g. The old house	Speech bubble	Introduce:
Opening	while	The huge elephant		
Once upon a time	when		Bullet points	Punctuation
	where	Alliteration		
Build-up	Also as openers:	e.g. dangerous dragon		Question mark
One day	While	slimy snake		
	When			Exclamation mark
Problem / Dilemma	Where	Similes using asas		
Suddenly,/ Unfortunately,	-'ly' openers	e.g. as tall as a house		Speech bubble
	Fortunately,Unfortunately,	as red as a radish		
Resolution	Sadly,			Bullet points
Fortunately,	Simple sentences e.g.			
	I went to the park.	Precise, clear language to		Singular/ plural
Ending	The castle is haunted.	give information e.g.		
Finally,	Embellished simple sentences	First, switch on the red		

	using adjectives e.g.	button.	Adj	jective
	The giant had an enormous beard.	Next, wait for the green		
	Red squirrels enjoy eating delicious	light to flash	Ver	rbs
	nuts.			
Non-fiction:			Cor	nnective
(Refer to Connectives and Sentence	Compound sentences using			
Signposts document for	connectives (coordinating	Regular plural noun	Alli	iteration
Introduction and Endings)	conjunctions)	suffixes –s or –es		
	and/or/but/so e.g.	(e.g. dog, dogs; wish,	Sim	nile – 'as'
Planning tools:	The children played on the swings	wishes)		
text map / washing line	and slid down the slide.			
	Spiders can be small or they can be	Suffixes that can be added		
Heading	large.	to verbs (e.g. helping,		
	Charlie hid but Sally found him.	helped, helper)		
Introduction	It was raining so they put on their			
Opening factual statement	coats.	How the prefix un-		
		changes the meaning of		
Middle section(s)	Complex sentences:	verbs and adjectives		
Simple factual sentences around a	Use of 'who' (relative clause)	(negation, e.g. unkind, or		
them	e.g.	undoing, e.g. untie the		
	Once upon a time there was a little	boat)		
Bullet points for instructions	old woman who lived in a forest.			
	There are many children who like			
Labelled diagrams	to eat ice cream.			
Ending	'Run' - Repetition for rhythm e.g.			
Concluding sentence	He walked and he walked and he			
_	walked.			
	Repetition for description			
	e.g.			
	a lean cat, a mean cat			
	a green dragon, a fiery dragon			

Text Structure	Sentence Construction	Word Structure/Language	Punctuation	Terminology
Consolidate Year 1 list	Consolidate Year 1 list	Consolidate Year 1 list	Consolidate Year 1	Consolidate:
Introduce:	Introduce:	Introduce:	list	
	(See Connectives and Sentence		Introduce:	Punctuation
Fiction	Signposts doc.)	Prepositions:		 Finger spaces
Secure use of planning tools: Story map		behind above along	Demarcate	• Letter
/ story mountain / story grids/ 'Boxing-	Types of sentences:	before between after	sentences:	Word
up' grid	Statements		Capital letters	 Sentence
(Refer to Story Types grids)	Questions	Alliteration		 Full stops
	Exclamations	e.g. wicked witch	Full stops	Capital letter
Plan opening around character(s),	Commands	slimy slugs		Question mark
setting, time of day and type of weather			Question marks	Exclamation
	-'ly' starters	Similes usinglike		mark
Understanding 5 parts to a story with	e.g. Usually, Eventually, Finally,	e.g.	Exclamation marks	Speech bubble
more complex vocabulary	Carefully, Slowly,	like sizzling sausages		Bullet points
		hot like a fire	Commas to	bunct points
Opening e.g.	Vary openers to sentences		separate items in a	Singular/ plural
In a land far away		Two adjectives to	list	Singulary planar
One cold but bright morning	Embellished simple sentences using:	describe the noun		Adjective
Build-up e.g.	adjectives e.g. The boys peeped	e.g.	Comma after –ly	Verb
Later that day	inside the dark cave.	The scary, old woman	opener	Connective
Problem / Dilemma e.g.	adverbs e.g. Tom ran quickly down	Squirrels have long, bushy	e.g.	Alliteration
To his amazement	the hill.	tails.	Fortunately,Slow	Simile – 'as'/ 'like'
Resolution e.g.			ly,	Simile us / inc
As soon as	Secure use of compound sentences	Adverbs for description		
Ending e.g.	(Coordination) using connectives:	e.g.	Speech bubbles	
Luckily, Fortunately,	and/or/but/so	Snow fell gently and	/speech marks for	
	(coordinating conjunctions)	covered the cottage in the	direct speech	
Ending should be a section rather than		wood.		Introduce:
one final sentence e.g. suggest how the	Complex sentences (Subordination)		Apostrophes to	
main character is feeling in the final	using:	Adverbs for information	mark contracted	Apostrophe
situation.	Drop in a relative clause:	e.g.	forms in spelling	(contractions and
	who/which e.g.	Lift the pot carefully onto	e.g. don't, can't	singular possession)

Non-Fiction (Refer to Connectives and Sentence Signposts document for Introduction and Endings)

Introduce:

Secure use of planning tools: Text map / washing line / 'Boxing –up' grid Introduction:

Heading
Hook to engage reader
Factual statement / definition
Opening question

Middle section(s)

Group related ideas / facts into sections
Sub headings to introduce sentences
/sections
Use of lists – what is needed / lists of
steps to be taken Bullet points for facts
Diagrams
Ending

Make final comment to reader
Extra tips! / Did-you-know? facts / True
or false?

The consistent use of **present tense** versus **past tense** throughout texts

Use of the **continuous** form of **verbs** in the **present** and **past tense** to mark actions in progress (e.g. *she is drumming, he was shouting*)

Sam, **who** was lost, sat down and cried.

The Vikings, **who** came from Scandinavia, invaded Scotland.

The Fire of London, **which** started in Pudding Lane, spread quickly.

Additional subordinating conjunctions:

what/while/when/where/because/ then/so that/ if/to/until e.g. **While** the animals were munching breakfast, two visitors arrived During the Autumn, **when** the weather is cold, the leaves fall off the trees.

Use long and short sentences:

Long sentences to add description or information. Use short sentences for emphasis.

Expanded noun phrases

e.g. lots of people, plenty of food

List of 3 for description

e.g. He wore old shoes, a dark cloak and a red hat.

African elephants have long trunks, curly tusks and large ears.

the tray.
The river quickly flooded the town.

Generalisers for information, e.g.

Most dogs....
Some cats....

Formation of **nouns** using **suffixes** such as –ness, –er

Formation of adjectives

using **suffixes** such as -ful, -less

(A fuller list of **suffixes** can be found in the spelling appendix.)

Use of the **suffixes** –er and –est to form comparisons of **adjectives** and **adverbs**

Apostrophes to mark singular possession e.g. the cat's name

Commas for description

'Speech marks'

Suffix

Verb / adverb

Statement question exclamation Command (Bossy verbs)

Tense (past, present, future) ie not in bold

Adjective / noun

Noun phrases

Generalisers

Text Structure	Sentence Construction	Word / Language	Punctuation	Terminology
Consolidate Year 2 list	Consolidate Year 2 list	Consolidate Year 2	Consolidate Year	Consolidate:
Introduce:	Introduce:	list	2 list	
			Introduce:	Punctuation
Fiction	Vary long and short sentences:	Introduce:		 Finger spaces
Secure use of planning tools:	Long sentences to add description or		Colon before a	• Letter
Story map /story mountain / story grids /	information.	Prepositions	list e.g. What you	• Word
'Boxing-up' grid	Short sentences for emphasis and making	Next to by the side	need:	• Sentence
(Refer to Story-Type grids)	key points e.g.	of		Statement
	Sam was really unhappy.	In front of during	Ellipses to keep	question
Plan opening around character(s), setting,	Visit the farm now.	through	the reader	exclamation
time of day and type of weather		throughout	hanging on	Command
	Embellished simple sentences:	because of		Full stops
Paragraphs to organise ideas into each	Adverb starters to add detail e.g.		Secure use of	 Capital letter
story part	Carefully, she crawled along the floor of the	Powerful verbs	inverted commas	 Question mark
	cave	e.g. stare, tremble,	for direct speech	 Exclamation mark
Extended vocabulary to introduce 5 story	Amazingly, small insects can	slither		 Speech bubble
parts:	Adverbial phrases used as a 'where', 'when'		Use of commas	 'Speech marks'
Introduction – should include detailed	or 'how' starter (fronted adverbials)	Boastful Language	after fronted	Bullet points
description of setting or characters	A few days ago, we discovered a hidden	e.g. magnificent,	adverbials (e.g.	Apostrophe
Build-up –build in some suspense towards	box.	unbelievable,	Later that day, I	(contractions only)
the problem or dilemma	At the back of the eye, is the retina.	exciting!	heard the bad	Commas for
Problem / Dilemma –include detail of	In a strange way, he looked at me.		news.)	sentence of 3 -
actions / dialogue	Prepositional phrases to place the action:	More specific /		description
Resolution - should link with the problem	on the mat; behind the tree, in the air	technical vocabulary		
Ending – clear ending should link back to		to add detail		Singular/ plural
the start, show how the character is	Compound sentences (Coordination)	e.g.		Suffix
feeling, how the character or situation has	using connectives:	A few dragons of		
changed from the beginning.	and/or/but/so/for/nor/yet	this variety can		Adjective / noun / Noun
	(coordinating conjunctions)	breathe on any		phrases Verb / adverb
Non-Fiction		creature and turn it		
(Refer to Connectives and Sentence	Develop complex sentences	to stone		Bossy verbs
Signposts document for Introduction and	(Subordination) with range of	immediately.		Tense (past, present,

Endings)

Introduce:

Secure use of planning tools:

e.g. Text map, washing line, 'Boxing –up' grid, story grids

Paragraphs to organise ideas around a theme

Introduction

Develop hook to introduce and tempt reader in e.g.

Who...? What...? Where...? Why...? When...?

Middle Section(s)

Group related ideas /facts into paragraphs
Sub headings to introduce sections /
paragraphs

Topic sentences to introduce paragraphs

Lists of steps to be taken

Bullet points for facts Flow

diagram

Develop Ending

Personal

response Extra

information / reminders e.g. Information boxes/ Five Amazing Facts

Wow comment

Use of the perfect form of verbs to mark relationships of time and cause e.g. I have written it down so I can check what it said.

Use of present perfect instead of simple

past. He has left his hat behind, as opposed to He left his hat behind.

subordinating conjunctions

(See Connectives and Sentence Signposts doc.)

-'ing' clauses as starters e.g.

Sighing, the boy finished his homework. Grunting, the pig lay down to sleep.

Drop in a relative clause using: who/whom/which/whose/

that e.g.

The girl, **whom** I remember, had long black hair.

The boy, **whose** name is George, thinks he is very brave.

The Clifton Suspension bridge, **which** was finished in 1864, is a popular tourist attraction.

Sentence of 3 for description e.g.

The cottage was almost invisible, hiding under a thick layer of snow and glistening in the sunlight.

Rainbow dragons are covered with many different coloured scales, have enormous, red eyes and swim on the surface of the water.

Pattern of 3 for persuasion e.g.

Visit, Swim, Enjoy!

Topic sentences to introduce non-fiction paragraphs e.g.

Dragons are found across the world.

Dialogue –powerful speech verb

e.g. "Hello," she whispered.

Drops of rain pounded on the corrugated, tin roof.

Nouns formed from prefixes e.g. auto... super...anti...

Word Families based on common words e.g. teacher – teach, beauty – beautiful

Use of determiners a or an according to whether next word begins with a vowel e.g. a rock, an open box

future)

Connective Generalisers

Alliteration
Simile – 'as'/ 'like'

Introduce:

- Word family
- Conjunction
- Adverb
- Preposition
- Direct speech
- Inverted commas
- Prefix
- Consonant/Vowel
- Clause
- Subordinate clause
- Determiner
- Synonyms
- Relative clause
- Relative pronoun
- Imperative
- Colon for instructions

Text Structure	Sentence Construction	Word Structure/	Punctuation	Terminology
		Language		
Consolidate Year 3 list	Consolidate Year 3 list	Consolidate Year 3	Consolidate Year 3	<u>Consolidate</u> :
		list	list	
Introduce:	Introduce:	Introduce:		Punctuation
Secure use of planning tools:	Standard English for verb inflections instead of	Prepositions	Introduce:	Finger spaces
e.g. story map /story mountain	local spoken forms	at underneath	Commas to mark	• Letter
/story grids /'Boxing-up' grids		since towards	clauses and to mark	• Word
(Refer to Story Types grids)	Long and short sentences:	beneath beyond	off fronted	 Sentence
Black and the state of the	Long sentences to enhance description or		adverbials	Statement
Plan opening using:	information			question
Description /action		Conditionals -	Full punctuation for	exclamation
Dougous ho.	Short sentences to move events on quickly	could, should,	direct speech:	Command
Paragraphs:	e.g. It was midnight.	would	Each new speaker	Full stops
to organise each part of story	It's great fun.		on a new line	 Capital letter
to indicate a change in place or		Comparative and	Comma between	 Question mark
jump in time	Start with a simile	superlative	direct speech and	 Exclamation mark
	e.g. As curved as a ball, the moon shone brightly	adjectives	reporting clause e.g.	 Speech bubble
Build in suspense writing to	in the night sky.	e.g.	"It's late," gasped	'Speech marks'
introduce the dilemma	Like a wailing cat, the ambulance screamed	smallsmallersm	Cinderella!	 Direct speech
	down the road.	allest	A se a absorb a a ba	 Inverted commas
Developed 5 parts to story		goodbetterbest	Apostrophes to	 Bullet points
Introduction	Secure use of simple / embellished simple sentences	Proper nouns-	mark singular and plural possession	 Apostrophe
Build-up	Sentences	refers to a	(e.g. the girl's name,	(contractions only)
Problem / Dilemma	Secure use of compound sentences	particular person	the boys' boots) as	 Commas for sentence
Resolution Ending	(Coordination) using coordinating conjunction	or thing	opposed to s to	of 3 – description,
	and / or / but / so / for / nor / yet (coordinating	e.g. <i>Monday,</i>	mark a plural	action
Clear distinction between	conjunctions)	Jessica, October,	mark a platai	Colon - instructions
resolution and ending. Ending	33.7330.0	England		
should include reflection on	Develop complex sentences:			Singular/ plural
events or the characters.	(Subordination)	The grammatical		Suffix/ Prefix
	Main and subordinate clauses with range of	difference		Word family
				Consonant/Vowel

Non-Fiction (Refer to Connectives and Sentence Signposts document for Introduction and Endings) Introduce:

Secure use of planning tools:

Text map/ washing line/ 'Boxing –up' grid

Paragraphs to organise ideas around a theme
Logical organisation
Group related paragraphs
Develop use of a topic sentence
Link information within
paragraphs with a range of connectives.
Use of bullet points, diagrams

Introduction
Middle section(s)

Ending

Ending could Include personal opinion, response, extra information, reminders, question, warning, encouragement to the reader

Appropriate choice of pronoun or noun across sentences to aid cohesion

subordinating conjunctions.

(See Connectives and Sentence Signposts doc.)

-'ed' clauses as starters e.g.

Frightened, Tom ran straight home to avoid being caught.

Exhausted, the Roman soldier collapsed at his post.

Expanded -'ing' clauses as starters e.g.

Grinning menacingly, he slipped the treasure into his rucksack.

Hopping speedily towards the pool, the frog dived underneath the leaves.

Drop in -'ing' clause e.g.

Jane, laughing at the teacher, fell off her chair. The tornedo, sweeping across the city, destroyed the houses.

Sentence of 3 for action e.g.

Sam rushed down the road, jumped on the bus and sank into his seat.

The Romans enjoyed food, loved marching but hated the weather.

Repetition to persuade e.g.

Find us to find the fun

<u>Dialogue</u> - verb + adverb - "Hello," she whispered, shyly.

Appropriate choice of **pronoun** or **noun** within a **sentence** to avoid ambiguity and repetition

between plural and **possessive** –s

Standard English forms for verb inflections instead of local spoken forms (e.g. we were instead of we was, or I did instead of I done)

Adjective / noun / noun phrase Verb / Adverb

Bossy verbs - imperative

Tense (past, present, future)

Connective

Conjunction

Preposition

Determiner/ generaliser

Clause

Subordinate clause

Relative clause
Relative pronoun

Alliteration
Simile – 'as'/ 'like'
Synonyms

Introduce:

- Pronoun
- Possessive pronoun
- Adverbial
- Fronted adverbial
- Apostrophe plural possession

Text Structure	Sentence Construction	Word Structure / Language	Punctuation	Terminology
Consolidate Year 4 list	Consolidate Year 4 list Introduce:	Consolidate Year 4 list	Consolidate Year 4 list	Consolidate:
Introduce:	Relative clauses beginning with	Introduce:	Introduce:	Punctuation
Secure independent use of planning	who, which, that, where, when,			Letter/ Word
tools	whose or an omitted relative	Metaphor	Rhetorical question	Sentence
Story mountain /grids/flow diagrams	pronoun.	-	-	Statement
(Refer to Story Types grids)		Personification	Dashes	question
	Secure use of simple /			exclamation
Plan opening using:	embellished simple sentences	Onomatopoeia	Brackets/dashes/commas	Command
Description /action/dialogue	-	-	for parenthesis	 Full stops/ Capitals
	Secure use of compound	Empty words	_	Question mark
Paragraphs: Vary	sentences	e.g. someone,	Colons	Exclamation mark
connectives within paragraphs to		somewhere was out to		'Speech marks'
build cohesion into a paragraph	Develop complex sentences:	get him	Use of commas to clarify	Direct speech
Use change of place, time and action	(Subordination)		meaning or avoid	Inverted commas
to link ideas across paragraphs.	Main and subordinate clauses	Developed use of	ambiguity	Bullet points
	with full range of conjunctions:	technical language		Apostrophe
Use 5 part story structure	(See Connectives and Sentence			contractions/
Writing could start at any of the 5	Signposts doc.)			possession
points.		Converting nouns or		Commas for sentence of
This may include flashbacks	Expanded –ed clauses as	adjectives into verbs		3 – description, action
Introduction –should include action	starters e.g.	using suffixes (e.g. –		Colon – instructions
/ description -character or setting /	Encouraged by the bright	ate; –ise; –ify)		Parenthesis / bracket /
dialogue	weather, Jane set out for a long			dash
Build-up – develop suspense	walk.	Verb prefixes (e.g.		443
techniques	Terrified by the dragon, George	dis-, de-, mis-, over-		Singular/ plural
Problem / Dilemma –may be more	fell to his knees.	and re–)		Suffix/ Prefix
than one problem to be resolved				Word family
Resolution –clear links with dilemma	Elaboration of starters using			Consonant/Vowel
Ending -character could reflect on	adverbial phrases e.g.			
events, any changes or lessons, look	Beyond the dark gloom of the			Adjective / noun / noun phrase

forward to the future ask a question.

Non-Fiction (Refer to Connectives and Sentence Signposts document for Introduction and Endings)

Introduce:

Independent planning across all genres and application

Secure use of range of layouts suitable to text

Structure:

Introduction / Middle / Ending

Secure use of paragraphs:

Use a variety of ways to open texts and draw reader in and make the purpose clear

Link ideas within and across paragraphs using a full range of connectives and signposts Use rhetorical questions to draw reader in

Express own opinions clearly

Consistently maintain viewpoint

Summary clear at the end to appeal directly to the reader

cave, Zach saw the wizard move. Throughout the night, the wind howled like an injured creature.

Drop in -'ed' clause e.g.

Poor Tim, exhausted by so much effort, ran home.
The lesser known Bristol dragon, recognised by purple spots, is rarely seen.

Sentence reshaping techniques

e.g. lengthening or shortening sentence for meaning and /or effect

Moving sentence chunks (how, when, where) around for different effects e.g.

The siren echoed loudly
....through the lonely streetsat
midnight

Use of rhetorical questions

Stage directions in speech

(speech + verb + action) e.g. "Stop!" he shouted, picking up the stick and running after the thief.

Indicating degrees of possibility using modal verbs (e.g. might, should, will, must) or adverbs (perhaps, surely)

Verb / Adverb

Bossy verbs - imperative
Tense (past, present, future)
Conjunction / Connective
Preposition
Determiner/ generaliser
Pronoun - relative/ possessive
Clause
Subordinate/ relative clause

Alliteration Simile – 'as'/ 'like' Synonyms

Fronted adverbial

Introduce:

Adverbial

- Relative clause/ pronoun
- Modal verb
- Parenthesis
- Bracket- dash
- Determiner
- Cohesion
- Ambiguity
- Metaphor
- Personification
- Onomatopoeia
- Rhetorical question

Text Structure	Sentence Construction	Word Structure / Language	Punctuation	Terminology
Consolidate Year 5 list Secure independent planning across story types using 5 part story structure. Include suspense, cliff hangers, flashbacks/forwards, time slips Start story at any point of the 5 part structure Maintain plot consistently working from plan	Consolidate Year 5 list Secure use of simple / embellished simple sentences Secure use of compound sentences Secure use of complex sentences: (Subordination) Main and subordinate	Language Consolidate Year 5 list Build in literary feature to create effects e.g. alliteration, onomatopoeia, similes, metaphors The difference between vocabulary typical of informal speech and vocabulary appropriate for formal speech and	Consolidate Year 5 list Use of the semi-colon, colon and dash to indicate a stronger subdivision of a sentence than a comma. Use of colon to introduce a list and semi-colons within lists. Punctuation of bullet points to list information.	Consolidate: Punctuation Letter/ Word Sentence Statement question exclamation Command Full stops/ Capitals Question mark Exclamation mark Speech marks'
Paragraphs -Secure use of linking ideas within and across paragraphs Secure development of characterisation Non-fiction: Secure planning across non-fiction genres and application	clauses with full range of conjunctions: (See Connectives and Sentence Signposts doc.) Active and passive verbs to create effect and to affect presentation of information e.g. Active: Tom accidently dropped the glass. Passive: The glass was	writing (e.g. said versus reported, alleged, or claimed in formal speech or writing) How words are related as synonyms and antonyms e.g. big/large / little	How hyphens can be used to avoid ambiguity (e.g. man eating shark versus man-eating shark, or recover versus re-cover)	 Direct speech Inverted commas Bullet points Apostrophe contractions/possession Commas for sentence of 3 – description, action, views/opinions, facts Colon – instructions Parenthesis Bracket- dash
Use a variety of text layouts appropriate to purpose Use range of techniques to involve the reader –comments, questions, observations,	accidently dropped by Tom. Active: The class heated the water. Passive: The water was heated.			Singular/ plural Suffix/ Prefix Word family Consonant/Vowel Adjective / noun / noun phrase

rhetorical questions Developed use of rhetorical Verb / Adverb questions for persuasion Bossy verbs - imperative Express balanced coverage of a Tense (past, present, future) topic modal verb Expanded noun phrases to **Conjunction** / Connective convey complicated Preposition Use different techniques to **Determiner/** generaliser information concisely (e.g. conclude texts the boy that jumped over the Pronoun – relative/possessive fence is over there, or the fact Clause that it was raining meant the Subordinate / relative clause Use appropriate formal and end of sports day) **Adverbial** informal styles of writing Fronted adverbial Rhetorical question Choose or create publishing The difference between format to enhance text type and structures typical of informal Cohesion engage the reader speech and structures **Ambiguity** appropriate for formal Alliteration speech and writing (such as Simile - 'as'/ 'like' Linking ideas across paragraphs the use of question tags, e.g. Synonyms using a wider range of cohesive He's your friend, isn't he?, or Metaphor devices: Personification the use of the **subjunctive** in semantic cohesion (e.g. some very formal writing and Onomatopoeia repetition of a word or phrase), speech) as in If I were you. grammatical connections (e.g. Introduce: the use of adverbials such as on the other hand, in contrast, or as Active and passive voice a consequence), and elision Subject and object Layout devices, such as headings, Hyphen sub-headings, columns, bullets, Synonym, antonym or tables, to structure text Colon/ semi-colon

Bullet points

Ellipsis